

SELF-CALENDARING SYSTEM FOR JUDGE SALTZMAN'S CASES

The self-calendar system allows counsel and parties to schedule hearing dates for matters heard on **regular notice** without prior approval from the Courtroom Deputy. Matters requiring more than 15 minutes should not be self-calendared. Please contact the Courtroom Deputy to obtain a hearing date for any matter requiring more than 15 minutes.

Judge Saltzman holds hearings in Courtroom 304, United States Bankruptcy Court, 3420 Twelfth Street, Riverside, California 92501. Please refer to the appropriate Federal Rules of Bankruptcy Procedure and Local Bankruptcy Rules ("LBRs") regarding the filing and service of motions and the time frames for filing papers. Matters that do not require a hearing may be filed in accordance with LBR 9013-1(o)(1).

This notice includes the available dates and times for hearings to be scheduled before Judge Saltzman through December 31, 2012.

All calendar dates are subject to periodic revision, so please verify that you are referring to a current version of Judge Saltzman's monthly calendar.

This notice is posted in the Judge's courtroom and is also available under "Self-Calendar" at the Information section, Judges' Procedures/Information subsection, of the Court's website (www.cacb.uscourts.gov). You may also obtain the available dates and times for hearings by calling the Court's general information number (951-774-1000) and selecting the menu options necessary to direct you to calendaring information for Judge Saltzman.

I. HEARING DATES

A. Chapter 11 Status Conferences; Chapter 11 and Chapter 12 Adversary Proceeding Status Conferences and Motions

All Chapter 11 status conferences, all Chapter 11 and Chapter 12 adversary proceeding status conferences, and all motions (other than motions regarding the stay) filed in Chapter 11 and Chapter 12 cases will be set on the Court's Thursday calendar at **1:00 p.m.** on the following dates:

March 1, 8, 15, 29	August 2, 23, 30
April 12, 19	September 13, 20, 27
May 3, 10, 24	October 4, 18, 25
June 14, 21	November 1, 8, 29
July 12, 19, 26	December 6, 20

B. Chapter 7 Motions; Chapter 7 and Chapter 13 Adversary Proceeding Status Conferences and Motions in Adversary Proceedings

All motions (other than motions regarding the stay) filed in Chapter 7 cases, all Chapter 7 and Chapter 13 adversary proceeding status conferences, and all motions filed in Chapter 7 and Chapter 13 adversary proceedings will be set on the Court's Thursday calendar at **10:30 a.m.** on the following dates:

March 1, 8, 15, 29
April 12, 19
May 3, 10, 24
June 14, 21
July 12, 19, 26

August 2, 23, 30
September 13, 20, 27
October 4, 18, 25
November 1, 8, 29
December 6, 20

C. Reaffirmation Agreements

Reaffirmation hearings will be set on the Court's Wednesday calendar at **1:30 p.m.** on the following dates:

March 14
April 4, 18
May 2, 16
June 20
July 11, 25

August 1, 22
September 12
October 3, 17, 31
November 7, 28
December 19

D. Motions Regarding the Stay

Chapter 7, Chapter 11, Chapter 12 and Chapter 13

All motions filed in Chapter 7 cases, Chapter 11 cases, Chapter 12 cases and Chapter 13 cases for relief from stay under section 362(d), to continue the stay under Bankruptcy Code section 362(c)(3), to impose the stay under section 362(c)(4) or to confirm that no stay is in effect will be heard on the Court's Wednesday calendar at **10:30 a.m.**, on the following dates:

March 7, 14, 28
April 4, 11, 18
May 2, 9, 16, 23
June 13, 20
July 11, 18, 25

August 1, 22, 29
September 12, 19
October 3, 17, 24, 31
November 7, 28
December 5, 19

E. Chapter 13 Confirmation Hearings and Miscellaneous Motions

Confirmation hearings in Chapter 13 cases and miscellaneous Chapter 13 motions will be set on the Court's Tuesday calendar at **1:30 p.m.** on the following dates (please see paragraph B above for hearing dates for motions and status conferences in Chapter 13 adversary proceedings):

March 6, 13, 27
April 3, 10, 17
May 1, 8, 15, 22, 29
June 12, 19, 26
July 10, 17, 24, 31

August 7, 21, 28
September 4, 11, 18
October 2, 9, 23, 30
November 6, 13, 27
December 4, 11, 18

F. Limited Procedures for Certain Hearings on Shortened Time

A party in interest may schedule hearings on shortened time without obtaining an order by following the procedures below **only** for the following three types of motions:

1. Motions for relief from stay pertaining to a residential unlawful detainer proceeding;
2. Motions for relief from stay based on multiple filings; and
3. Motions to continue or impose the automatic stay under Bankruptcy Code section 362(c)(3) or (4).

These motions may be self-calendared on the applicable Wednesday hearing date for motions regarding the stay. The moving party must file and serve all moving papers, including a notice of hearing, on all parties entitled to service of the motion so that the papers are received no later than seven days before the date of the hearing. **The moving party must also give telephonic notice of the hearing** to all parties entitled to receive notice no later than seven days before the hearing. Proof of service indicating compliance with these procedures must be filed at least 48 hours before the scheduled hearing.¹ If proper proof of service is not filed in a timely manner, the motion may be continued or denied. Oppositions, if any, must be filed and served so that the papers are actually received no later than 24 hours before the scheduled hearing.

If the Court determines that a hearing has been set without compliance with these requirements, the Court may, *inter alia*, dismiss the motion with prejudice.

II. SELF-CALENDARING INSTRUCTIONS

STEP 1: Select an available date and time from this notice for the type of matter that you want to calendar.

STEP 2: Prepare a notice of hearing for the date and time you have selected. If your motion is regarding the stay, the motion and notice of hearing must be in the form required by LBR 4001-1(b) (F 4001-1 series of the court-approved forms).

PLEASE NOTE: If you choose a date for a relief from stay hearing that is greater than 30 days from the date you file your motion, you are deemed to have waived the time limits of Bankruptcy Code section 362(e).

STEP 3: Schedule hearing dates to give sufficient notice of all matters to all parties entitled to receive such notice pursuant to applicable provisions of the Federal Rules of Bankruptcy Procedure and the LBRs. Be sure that moving papers include competent evidence in support of the motion. Moving parties are referred to LBR 9013-1(i) regarding evidence supporting the motion. Inadequate notice and/or evidence may be grounds to continue or deny the motion

STEP 4: File and serve your papers in a timely manner. Late filed moving papers cannot be placed on the calendar date you have chosen and you will be notified of a new hearing date by the Courtroom Deputy. Refer to the Federal Rules of Bankruptcy Procedure and LBRs for

¹ If the moving party was unable to give telephonic notice to any party, the proof of service must describe the efforts made to give telephonic notice and the reason for failure to give telephonic notice.

applicable filing and service deadlines. If proof of service is insufficient, the moving party's motion may be continued or denied.

Deliver a Judge's Copy (marked "Judge's Copy") of all papers to Judge's Saltzman's chambers in the form and manner required by LBR 5005-2(d) and the Court Manual and the Instructions Regarding Judge's Copies of Pleadings Filed Electronically for Judge Saltzman as posted on Judge Saltzman's information page on the U.S. Bankruptcy Court website. The date and time of the scheduled hearing must appear on all documents next to the caption box. If a Judge's Copy is not received in accordance with these procedures, the motion will not be heard on the calendar date you selected.

STEP 5: The Court will make every reasonable effort to honor your selection of a hearing date. However, the Court reserves the right to reschedule any hearing. If the date selected is unavailable for any reason, the Courtroom Deputy will contact you to arrange an alternative date. LBR 9004-1(a)(1) and the Court Manual require that you include your telephone number, fax number, and e-mail address at the top left corner of the pleading.

STEP 6: After the hearing, a proposed order may be (a) submitted electronically via the Lodged Order Upload program ("LOU") in accordance with the LOU Procedures posted on the court's website; or (b) deposited in the basket in the rear of the courtroom with the requisite notice of entry, copies, and stamped, self-addressed envelopes. Except as provided by LBR 9021-1(b)(1)(B), a proposed order should not be submitted prior to the hearing absent permission of the court.